DISCIPLINE POLICY

We encourage children to obey the rules for their safety. When a child is unhappy, we try to comfort them by talking with them, getting them interested in playing, reading or singing. We use gentle persuasion and redirection when a child has a problem. If the child cannot be calmed by these efforts, we will contact the parents to pick up a child that we cannot help.

SCHOOL PICKUP

We will pick up children after 2:30 from most but not all schools. School transport services are *not* available mornings or mid-day. The children must wear seatbelts. We reserve the right to deny your child from going if they are not obeying the rules.

CHILD ABUSE

We are required to report child abuse. The report is anonymous. (855) 333-7233

PARENT INVOLVEMENT

We have an open door policy. You are welcome to drop in on us at any time during the day. Feel free to use our suggestion box in the front foyer.

Administer medication, except for sunscreen, diaper rash cream and EpiPen® for emergencies only with signed permission form.



State Child Care Assistance Contracts Welcome

PARKING

Front parking is for a maximum of five minutes. Large lot is for longer visits.

LOCATIONS



Karen Sowards, AEC Owner, (575) 649-7887

Nikki de Leon, B of EC Early Childhood Specialist, (575) 652-7866

Barbara Gonzalez, B of EC and MA Business Operations Manager, (575) 312-4734

Beth Dunn, B of EC PreK Clerical Administrator (281) 728-8833

Crystal Chavez B of EC and MA Family Support Coordinator (575) 525-8667

> Rosemary Carbajal Executive Director, (575) 526-2827



kidskountrylc.com

KID'S KOUNTRY PRESCHOOL & CHILDCARE

PARENTS' HANDBOOK



to Kid's Kountry Child Care Centers

This brochure is filled with parent information, but please feel free to ask lots of questions. We appreciate the trust you have given to us with the care and teaching of your children! If you have any questions, please feel welcome to call the owner at (575) 649-7887



MISSION STATEMENT

Our mission is to provide the highest quality care and education for children.

Our lesson plans are child centered, holistic and we see all children as individuals.

We work to create a warm and safe environment for all to enjoy.

Through developmentally appropriate activities we encourage a play-based learning environment to explore many areas for growth and learning.

We promote a welcoming space to encourage collaboration and continuity between families and educators.

HOURS

Open Monday through Friday from 6:30 am to 6:00 pm. We will be closed for the major holidays (see below).

CLOSED FOR THESE HOLIDAYS

- Christmas Eve and the entire week through New Year's Day
- Thanksgiving and the following day (Friday)
- Independence Day (July 4th may be 2 days)
- Labor Day
- Memorial Day
- Good Friday

ENROLLMENT PROCEDURE

- Provide names, address, phone numbers.
- Child's birth date and shot records.
- Registration fee is \$32.50 per family.
- Designate two emergency contacts.
- Make Financial Arrangements.
- Sign medical and transportation release.
- Names of those authorized to pick up your child.
- Allergies and medical needs.
- Provide proof of Wellness/Dental/Vision.
- Permission to Photograph for Portfolios.

MEALS AND SNACKS

All children enrolled in Kid's Kountry are offered nutritious meals and snacks with the USDA Childcare Food Program. Please do not bring outside food, except for parties. We provide one kind of infant formula but you may sign a waiver and bring your baby's favorite. Complete IEA. Before eating we say a thank you poem.

STAFF QUALIFICATIONS

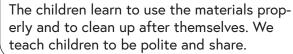
Teachers receive appropriate trainings.

CHILD DEVELOPMENT PHILOSOPHY

We believe that children grow best in a clean, friendly environment where they can choose between many activities. Our classrooms are set up in compliance with National Standards.

In our Centers of Interest:

- Dramatic Play
- Building Blocks
- Books, Cozy Area
- Manipulatives
- Sensory
- Art, Music
- Math, Science



CURRICULUM STATEMENT

We use age appropriate activities with the children at Kid's Kountry. We provide lesson plans each week based on the observed interests and needs of the children. We love books, music, art, drama and indoor and outdoor play.

APPROPRIATE DRESS

Dress your children comfortably and bring an extra set because all of the children get messy and have accidents. (No flip flops). We play outside every day, so bring a coat on cold days.

ILLNESS AND EMERGENCIES

Please keep your children home when they are sick with a fever or contagious disease. **Illness Policy** and **Emergency Plan** are posted in the foyer and are on the enrollment form.

ELECTRONIC MEDIA POLICY

No electronic media for children under two and limited to 30 minutes per week for children over two.

INFANT SCHEDULE



Eating, diapering and sleeping are done on an individual schedule with children under two years old. We play music, sit on the floor and play, go outside

when the weather is nice and enjoy opportunities to explore new things. Babies are cuddled, talked with and played with to help them develop.

TODDLERS AND PRESCHOOL

- 7:00 Breakfast
- 8:30 Free Play in Interest Centers
- 9:00 Circle time, Singing, Games, Stories
- 9:30 Outside Play
- 10:30 Creative Art 11:15 Clean up, Wash
 - hands, Lunch
- 12:00 Nap (quiet time for non-sleepers)



- 2:00 Snack
- 2:30 Free Play Outdoors
- 4:00 Art and Free Play Indoors

SCHOOL AGE CHILDREN

2:45 School's Out, Snack, Free Play

- 3:30 Outdoor Play
- 4:00 Homework or Art
- 4:30 Choose Indoor or Outdoor Play

WE PROVIDE 7 PreK SITES

This is a free program for three- and four-year-olds who qualify based upon needs criteria and age qualification.



PARENT/TEACHER CONFERENCE

Sign-ups will be offered 3 times/year.

